



Abortion Talk treasurer

Join our board

Role title: Treasurer

Location: Virtual / Remote

Time commitment: Four two-hour virtual meetings per year, plus one in-person strategy day (held on a Saturday in London). Additional time to provide ad hoc advice to the co-directors, operations manager and other Abortion Talk contractors and volunteers as required.

Salary: This is a voluntary role.

Reports to: Laura Russell, chair of the Abortion Talk board.

About Abortion Talk

Abortion Talk is a small charity with a mission to destigmatise abortions, one conversation at a time.

We launched our pro-choice and pro-voice Talkline in 2021. Our volunteer-led Talkline is open four evenings a week, offering callers one-to-one support and space to talk about their abortion experiences, as well as signposting to relevant services. The Talkline is for anyone with abortion experiences. This includes people who provide abortions, those who have had or are thinking about an abortion, and those who have supported people with their abortion decisions.

We also offer facilitated workshops for people working in abortion healthcare, education and community activism. Workshops for healthcare staff and students affirm the value of abortion providers, create connections with colleagues, improve wellbeing and knowledge of abortion care. Community workshops cover the rewards and challenges of talking about abortions, and how activists can challenge stigma.

Our values

We believe **there is no right or wrong way to feel about your own abortion**. Abortion isn't straightforward for everyone. We recognise and respect that.

We are **pro-choice**. Everybody should have the right to choose whether to continue or end a pregnancy. Abortion should be safe, legal, free and accessible at home or close to home for everyone, regardless of age, race, gender, sexuality, religion, disability or class background.

We support **reproductive justice**. We recognise the economic, social, cultural, and political constraints within which people make choices about pregnancy. We are trans inclusive, anti-racist and pro-liberation. We support initiatives that highlight and tackle the impact of poverty, racism, transphobia, homophobia and other forms of discrimination on people's ability to make pregnancy choices and access the care that they need.

We are **pro-voice**. We believe that harmful stigma around abortion is reinforced when people are unable to talk about it. We recognise the benefit of enabling those who have had, or provided, abortions to discuss their experiences.



About our board

Abortion Talk is at an exciting time in our short history. We've been running for three years now, and we've successfully established our volunteer-led Talkline service, and developed a range of workshops. Now it's time for us to focus on developing our services, improving our infrastructure and growing our income, so that we can build on our early successes and do even more to challenge abortion stigma.

We've recently developed our first three-year strategy, which sets out our objectives for this next phase in Abortion Talk's history. To help us put this plan into action, we need people on our board with the skills, values and time to help us achieve our ambitious goals for the future. Following an audit of our current board members' skills, alongside the **treasurer**, we are recruiting:

- A trustee with a **digital services** background, to help us develop our Talkline.
- A trustee with a background in **volunteer management and strategy**. Experience in growing a small charity would be a bonus.
- A trustee who can support our **business development and income generation from sales**, to provide strategic leadership on the sale of our workshops and diversifying our income away from time-limited grants.

What being on the board involves

All Abortion Talk trustees are responsible for ensuring that we:

- focus on our objective to end abortion stigma, overseeing the implementation of our three-year strategy.
- comply with our governing document (i.e. our charitable objects), charity law, company law and any other relevant legislation or regulation.
- apply our resources only in pursuing our charitable objects and for the benefit of the public.
- evaluate the success of our three-year strategy against agreed targets.
- protect the pro-choice, feminist and inclusive values of our charity.
- effectively govern the charity, which includes making sure we have the proper policies and procedures in place.
- ensure financial stability.

The treasurer will also support our operations manager (who has day-to-day responsibility for our financial processes) to:

- oversee Abortion Talk's budgets, accounts and financial statements, making sure we report our annual accounts to the Charity Commission and appoint appropriate external scrutiny (implementing any recommendations made by examinations or audits).
- Ensure that our financial resources meet the present and future needs of Abortion Talk's three-year strategy.
- ensure we have an appropriate reserves policy.
- prepare and present financial reports to the board.
- ensure appropriate accounting procedures and controls are in place.
- advise on the financial implications of our strategic plans.
- ensure that we have an appropriate investment strategy and that there is no conflict between any investment held and our aims, objectives and values.
- keep the board informed about its financial duties and responsibilities.
- contribute to the fundraising strategy of the organisation.



Person specification and role requirements

Essential

- An accountancy qualification and professional finance experience.
- An ability to analyse proposals and examine their financial consequences.
- A willingness to be available to the operations manager for advice and enquiries on an ad hoc basis.
- A full commitment to all of our values (set out above).
- A willingness and ability to dedicate the time and effort required to direct how Abortion Talk is run and managed.
- Good, independent judgement and a willingness to speak your mind in acting as a critical friend to Abortion Talk's leadership (including the chair of the board, other trustees, our co-directors and operations manager).
- An ability to think creatively.
- An understanding and acceptance of the legal duties, responsibilities and liabilities of trusteeship
- An ability to work effectively as a member of a team
- A commitment to Nolan's seven principles of public life: selflessness, integrity, objectivity, accountability, openness, honesty and leadership.

Desirable

- Professional financial experience either in the charity sector or as a treasurer on a charity board.
- Previous experience of sitting on charity boards.